# Online Tutoring Tools

The following is a list of the equipment and software we mention in our presentation. It includes everything we use in our online tutoring program, but it is by no means an exhaustive list of the tools available.

Note: We are a Google campus. The Google products listed below require a Gmail account (on both ends) in order to work.

## External Microphone

| **Type** | **Cost** | **Notes** |
| --- | --- | --- |
| Blue Yeti USB Microphone | $100 | A podcast microphone designed to minimize background noise. A good value. |

## Appointment Scheduling

| **Type** | **Cost** | **Notes** |
| --- | --- | --- |
| Google Forms | Free | Can automatically import data into a spreadsheet. Easy for students to use. Simple sharing via link. Option to limit respondents to those with a university email. |
| Qualtrics | UniversityLicense\*  | Easy for students to use and accessible via link. Slightly more difficult to navigate from behind the scenes. |

## Videoconferencing and Screensharing

| **Type** | **Cost** | **Notes** |
| --- | --- | --- |
| Google Hangouts/Meet | Free | User-friendly from both ends. Has option for simultaneous screensharing. |
| Skype | Free | Often familiar to students, though sometimes less userfriendly than others. |
| Adobe Connect | University License\* | Contains a built-in whiteboard and many options for customization. Not as user-friendly. |
| WebEx | University License\*  | User-friendly and accessible via a link. Contains a built-in whiteboard. Can only share one screen at a time.  |
| Zoom  | University License\* | User-friendly and accessible via a link. Contains a built-in whiteboard. Supports simultaneous screen-share.  |

## Document Sharing

| **Type** | **Cost** | **Notes** |
| --- | --- | --- |
| Google Drive/Docs | Free | User-friendly. Allows simultaneous editing and commenting on a document. Comments can be replied to or marked as “resolved.” |
| Office 365 OneDrive | University License\* | Allows offline access to files and simultaneous editing. |
| Dropbox  | Free | Allows for shared folders and offline access, but not simultaneous editing. |

## On-screen Whiteboard

| **Type** | **Cost** | **Notes** |
| --- | --- | --- |
| SmoothDraw4  | Free  | Very user-friendly with a variety of color/size options.  |
| Sketchpad  | Free  | Similar in function to SmoothDraw4.  |
| Windows Ink Sketchpad  | Free  | Built in to Windows 10, similar functionality to other tools.  |

## Touchscreen Tablets

| **Type** | **Cost** | **Notes** |
| --- | --- | --- |
| Walcom Intuous Pro  | $200-$500  | Designed for artists; most responsive option.  |
| iPad  | $329+  | Not as responsive as graphics tablets, though improving.  |
| Microsoft Surface  | $399+  | Similar functionality to iPad.  |
|  |  |  |

## Screenrecording / Video editing

| **Type** | **Cost** | **Notes** |
| --- | --- | --- |
| Camtasia Studios | $249 for 2 licenses | Most extensive video-editing tools. Steeper learning curve than other, similar software.  |
| Screencast-O-Matic | Free | Easy to use, download, and share. Little to no editing capacity (in the free version). |
| Kaltura | University License\* | User-friendly with some capacity for video editing. |

\*If your institution does not have a license for these products, we recommend looking into one of the free alternatives.

Tutoring Strategies for Online Students: Allison Haas, Josh Parrill, Kelsey Torgerson

University of Minnesota Crookston